

LAN Building Meeting  
Thursday, August 15, 2002  
Room 210  
9:00 a.m.

**Present**

Rick Birell	Division of Substance Abuse
Joseph Gonzales	Office of Licensing
Lauri McCreary	Office of Administrative Support
Les Roberts	Office of Fiscal Operations
Jody Talbot	Executive Director's Office
Jeff Wells	Division of Youth Corrections
Kathy Wilcox	Office of Recovery Services
Steve Wrigley	Division of Services for People with Disabilities

**Welcome**

Pete welcomed everyone to the meeting.

**Review of Minutes**

Pete asked those who were present to review the July minutes that are posted on the web site at the site listed below.

<http://www.dhs.innerweb.utah.gov/ot/minutes/lanusermeetings.htm>

Please contact Pete in there is any other changes that need to be made to the minutes.

**Action Items**

1. Celeron Processor Computers - Lauri McCreary is requesting a copy of the article for the group. The article's content is having Celeron processors in laptop computers. The article stated that they would be capable to work with an average network environment and very inexpensive. Some sell for less than \$1000.00. **ONGOING**
2. ODBC system - Jeff Wells was experiencing problems connecting to this system. It would time out the user after only a short time. **COMPLETED**
3. Windows XP – The question was asked when would we be going to Windows XP. The department will not be going to it anytime soon. The Office of Technology has not evaluated the program. It could be about 2 to 3 years in the future. **ONGOING**
4. URL address for placing an online trouble ticket to ITS. Pete sent out the address to everyone. This address is a direct link. **COMPLETED**

**New Business**

SAFE

Current status and version – 2.4

### **Maintenance Day**

On Saturday, August 17, 2002, the Office of Technology will be moving the HSADMIN1 post office from the Mail 4 server to the Mail 3 server for server consolidation purposes in the DHS Administration Building. The move will be performed between the hours of 8:00 a.m. to 10:00 a.m. During this time period the HSADMIN1 post office will be unavailable and those on this post office will not be able to send or receive email.

### **Access Development**

It was asked in a previous meeting and discussed if you could purchase a runtime development version of Access without purchasing the entire program. There is not a separate version of Access as a runtime only. The runtime capability comes built in with developer's tool kit for Access. So when developing a database it is developed as a runtime database.

OT encourages that if an Access runtime database is developed, it is therefore an executable, that you contact Gene Riggs and his programming staff. They can help you determine it that is the best route to take. They also offer those types of services and give advice on these types of services.

### **Toshiba Laptop Review**

Pete demonstrated the new Toshiba laptop to the group. This is equivalent to the Gateway and the Dell laptops that were shown in previous meetings. It has a 40GB Hard Drive, 256MB Ram, 1.7 GHz, and 15 inch screen. The machine is loaded with Windows XP. OT loaded most used applications and it ran well with those being loaded. It was connected to the LAN and worked well in that environment. The machine is lighter than the other machines, speakers are a lot less noticeable, and there are no buttons across the front to be bumped and pressed when not in the pc is not in use. It has USB port hookups. Monitor holds position well. Keyboard is standard and works well.

A few things that are not liked about it are that it does not have a touch pad and there are no shortcut buttons on the top like the other laptops. The battery time is low. A fully charged battery runs for only about 1.7 to 2 hours. A docking station was requested also but was not sent.

The cost of the laptop is comparable to the Dell laptop. It is more expensive than the Gateway laptop.

After evaluating all three laptops the consensus of the group is that the Gateways are great to work with, as are the Dell computers. These were also the most liked out of the three. The Toshiba's are not one that OT has much experience with. There are not many in the building or out in the field.

In considering price the Gateway is the cheapest of the three. The Dell and Toshiba's are comparable in pricing.

### **Any upcoming agency moves, projects, purchases etc...**

The Domestic Violence Advisory Council has moved out of the building. Pete asked if anyone would be moving into the empty space. Lauri McCreary stated that as of right now the space would be left vacated. Pete also asked if he could be notified when there will be a facilities meeting. The Office of

Technology would like to send someone to that meeting so that they are aware of the changes in the building.

Lauri McCreary mentioned that the Administrative Support office is trying to get tenants in the open spaces in the building. They may not be DHS agencies and may not need OT staff to support them.

### **Questions & Answers**

Jody Talbot asked when the SAP icon would be available for those who will be working on the new payroll system. She mentioned that there is a limited time frame on how long you can log into the system as practice mode before the conversion takes affect. Pete stated that he would make sure that all those in need of receiving the icon would get it as soon as possible.

Steve Wrigley asked if the new changes that the Governor has made with ITS will affect building support. Pete stated to the group that it should not affect the support that the building is receiving. It is really going to affect the organizational structure and the way that Enterprise projects are handled.

Jeff Well asked about centralizing the security process. He stated that Jerry Smith has mentioned this and that it is something that is being worked on and options being explored. Jell asked who makes the decision about when this will happen? He stated that it seems to take so long before a decision is ever made. Pete said that he wasn't sure of the exact process but he could find out. He asked if Jeff Wells could send him an email with his question so that he could take it to Debbie or Sue and follow-up with it to find out the correct and proper process or procedure.

### **Adjourn**

Meeting was adjourned at 9:35 a.m.

The next meeting is scheduled for Thursday, September 19, 2002.